Poughkeepsies' Joint Water Board

July 2, 2013
4:30 PM

Poughkeepsies' Water Treatment Facility

Agenda

1. **Approval of June 4, 2013 and June 18, 2013 Minutes**

2. **Public Participation**

3. **Plant Status Report**

4. **Update on Operating Budget**

5. **Proposed 2014 Operating Budget**

6. **Capital Budget Progress**
   Report on meeting with Health Department and wholesale customers
   Design Contract Status
   City Status
   Town Status

7. **Request for Water Service for Odette Verven 30 Cobey Terrace**

8. **IBM Negotiation Status Report**

9. **Old Business**

10. **New Business**

Next meeting: August 6, 2013: 4:30 PM

Poughkeepsies' Water Treatment Facility

Poughkeepsies' Joint Water Board

June 4, 2013
Minutes

Board Members	**Others**
Mayor John Tkazyik	Randy Alstadt, Administrator
Mark Newton	Don Beer, Morris Associates
Paul Herman	Scott Volkman,
Rich DuPilka	Milo Bunyi, City Administrator
Sean Eagleton	Keith Ballard, Town Water
Todd Tancredi	Jim Wojtowicz, Town Comptroller
	Doreen Tignanelli, Customer
	Mark Grady, EJ Prescott, Inc.

1. Approval of May 7, 2013 Minutes

Minutes were approved as written.

2. Public Participation

Doreen Tignanelli asked status of intake screens. She next asked Board if they were going to take a position on Fracking and if negative impact to river is being consider in design of upgrade.

3. Plant Status Report

Randy Alstadt reviewed his written report. Randy stated that plant ran well. Randy stated that our Heavy Equipment Operator (Sludge Truck Driver) was terminated for cause and he had offered the position to the next best candidate. Randy stated the Annual Water Supply Statement for 2012 was mailed May 31, 2013.

4. Update on Operating Budget Status

Randy Alstadt provided Board 2013 operating budget status. Randy stated that overall we have expended 31% compared to 41% of year expended. Randy stated that based upon increased electric costs he projects he will exceed budget by over $86,000.

Sean Eagleton questioned whether we could eliminate some expenses. Mark Newton responded that he does not want to see cuts. Don Beer suggested that revenue line be reviewed. Randy stated he signed up for the electric curtailment program which is estimated to receive $20,000.

Sean Eagleton repeated that expenses must be cut back. Todd Tancredi recommended Randy bring proposal to Board at July meeting. Mark Newton stated he will want to know impact of any proposed cuts. Sean Eagleton suggested a risk value be attached to each proposed cut. Randy stated he would provide report

requested and proposed 2014 budget at July meeting.

5. Capital Budget Progress

Randy Alstadt stated that based upon testing urea could be removed to below detection levels. Todd Tancredi questioned if IBM would give agreement so that they would also be on the hook. Rich DuPilka agreed. Mark Newton suggested that IBM rate be increased to cover risk if they won't agree. Todd stated he wants IBM to agree that this treatment technology should meet their needs.

Todd questioned if the County was chipping in towards the $16,000 cost of urea testing. Randy Alstadt stated that he has not heard but will contact Bridget Barclay.

Mayor Tkazyik proposed that Board accept CH2M Hill/Morris Associates proposal for the centrifuge design and construction management. Mayor Tkazyik stated that the design team has worked on our facility for over 10 years, are familiar with project and equipment and have responded well for Board. Board voted 6-0 to award contract to CH2M Hill/Morris Associates.

Mark Newton questioned if City is ready to move forward with this phase. Milo Bunyi stated that City has notified the Bond Market and that if invoice will be no earlier than August the City is ready to move forward.

Todd Tancredi stated Town is good to go. He then stated Phase 2 will require approval of Map, Plan and Report, which is on agenda for tomorrow's agenda.

Mark Newton questioned need for 9 month design. Don Beer stated there will be 136 drawings in bid package.

Mayor Tkazyik stated that he supports having Phase 2 be designed by CH2M Hill/Morris Associates also. He stated that this team will be able to get the job done quicker, they are knowledgeable of our facility and needs of upgrade and that results on first project was good. Sean Eagleton agreed that saving time would be good. Board approved to contract design of Phase 2 to CH2M Hill/Morris Associates. Board approved 6-0.

Don Beer stated he hoped to have SEQRA approval by June. Scott Volkman provided Board his written opinion the Board can be Lead Agency for SEQRA. Mayor Tkazyik questioned if City and Town would need to sign off on Lead Agency Declaration. Scott replied affirmatively. Sean Eagleton asked if taking Lead Agency would increase any risk. Don Beer stated that typically Lead Agency is Agency performing work. Sean asked if this was done before Don stated yes. Mayor Tkazyik introduced resolution and called for a roll call vote. Vote was approved unanimously.

Todd Tancredi stated that he wants project completed by October 2015. Don Beer stated that possibly pre-purchasing equipment could speed up project.

Randy Alstadt advised the Board that there is an option to request a waiver for 2-years to the Stage 2 Disinfection By-Product Standard. Randy stated that if approved City and Town would not be subject to new standard until October 2015.

Mayor Tkazyik questioned if request would need council approval. Scott Volkman stated that Board would need to adopt a resolution. Mayor Tkazyik moved to authorize Water Plant Administrator to seek 2-year waiver. Todd Tancredi seconded. Board approved unanimously.

Mayor Tkazyik questioned if there would be a follow-up to County Health meeting. Randy Alstadt stated that Supervisor Tanya Clark advised him that she had asked other attendees and found no interest. Mayo Tkazyik stated that Board needs to call a meeting. Randy Alstadt was directed to see that meeting gets scheduled.

6. Hopewell Glen Storage

Don Beer stated that he was contacted by Bridgett Barclay to determine if Town would provide permanent storage for Hopewell Glen. Todd Tancredi stated that Town allowed County storage for five years. Scott Volkman was directed to send letter to Bridget requesting a status report or agreement

7. Report on Spare Parts for Transmission Main

Rich DuPilka stated he, Keith Ballard and Jessie Purcell identified multiple break scenarios and what parts would be required for repairs. Rich stated that $17,000 would be required to purchase parts. Randy Alstadt stated he will put expense into 2014 budget. Mark Newton recommended this move forward now. Mark made a motion that parts be purchased. Todd Tancredi seconded. Board approved unanimously.

8. Request for Service for Odette Verven 30 Cobey Terrace

Randy stated that he was contacted by Ms. Verven to contract water sales for her home. Don Beer advised that Town is providing service to 32 Cobey Terrace which should be served by Board. Scott Volkman advised that Board must approve resolution. Mayor Tkazyik made motion that Board provide service to 30 and 32 Cobey Terrace. Todd Tancredi seconded. Board approved unanimously.

9. Old Business

None

10. New Business

Randy Alstadt stated that he proposes to conduct a pilot test of a centrifuge manufactured by Centrisys at a cost of $3,500. Rich DuPilka stated that testing is worth the expense. Mayor Tkazyik moved that Randy be authorized to proceed. Sean Eagleton stated he did not think we should pay for this test. Randy stated cost is for shipping and a technician on site for project and that if selected manufacturer will take off purchase price. Todd Tancredi moved to move forward with recommended test. Rich DuPilka seconded. Board approved 5-01 with Sean Eagleton abstaining.

Board set next meeting date to be held July 2nd at 4:30 PM.

Poughkeepsies' Joint Water Board

June 18, 2013
Minutes

Board Members	**Others**
Mayor John Tkazyik	Randy Alstadt, Administrator
Mark Newton	Milo Bunyi, City Administrator
Paul Herman	Keith Ballard, Town Water
Rich DuPilka	Jim Wojtowicz, Town Comptroller
Sean Eagleton	Doreen Tignanelli, Customer

1. **Take Action on State Environmental Quality Review Act for Disinfection Improvements**

   Mayor Tkazyik introduced SEQRA. Scott Volkman stated that at the last meeting the Board stated its intent to declare itself Lead Agency for the SEQRA review. Scott stated that since then the review was circulated and signed off by New York State Health Department, Environmental Facilities Corporation, Town of Poughkeepsie, City of Poughkeepsie (impacted agencies) and Dutchess County Health Department and Dutchess County Water and Wastewater Authority (interested agencies).

   Randy Alstadt reviewed the Full Environmental Assessment Form Part 1, Part 2 and Part 3.

   Scott Volkman stated that previous upgrade was reviewed in same manner and it was declared that there would be negative impact.

   Mayor Tkazyik stated that two actions are required by the Board. First Board must declare itself Lead Agency then act on environmental impact.

   Mark Newton moved that resolution to declare lead agency be approved. Paul Herman seconded. Board approved 5-0.

   Scott Volkman reviewed proposed resolution to declare project will have negative environmental impact.

   Mark Newton moved that resolution to declare negative impact be approved. Paul Herman seconded.

   Sean Eagleton asked if Marist College is aware of upgrade. Randy Alstadt stated he has discussed upgrade with Marist College President, Dennis Murray.

   Sean then asked who would be overseeing construction on a daily basis. Mayor Tkazyik stated that would be Randy. Randy concurred.

   Board approved resolution to declare negative impact 5-0.

2. Public Participation

Doreen Tignanelli stated that in her review of minutes from Dutchess County Water and Wastewater Authority, May 2013, meeting she saw that IBM is asking for commitment to meet additional water quality standards. Doreen encouraged Board to be careful in making additional commitments.

Mayor Tkazyik stated that Board will get update on negotiations at July 2nd meeting.

3. Old Business

None

4. New Business

None

Board set next meeting date to be held July 2nd at 4:30 PM.