Poughkeepsies' Joint Water Board

June 4, 2013
4:30 PM

Poughkeepsies' Water Treatment Facility

Agenda

1. **Approval of May 7, 2013 Minutes**

2. **Public Participation**

3. **Plant Status Report**

4. **Update on Operating Budget**

5. **Capital Budget Progress**
   Results of Urea Treatment Study
   City Status
   Town Status
   Schedule
   Resolution to be lead agency for SEQRA

6. **Hopewell Glen Storage**

7. **Report on Spare Parts for Transmission Main**

8. **Request for Water Service for Odette Verven 30 Cobey Terrace**

9. **Old Business**

10. **New Business**

Next meeting: July 2, 2013: 4:30 PM

Poughkeepsies' Water Treatment Facility

Poughkeepsies' Water Treatment Facility Operating Budget Status

May 31, 2013

41% Expended

Account Number	Description	Amended Budget	Encumbrances	Expenses	Remaining Balance	Percent Dedicated	Percent Expended	Remaining Expenses	Projected Balance
				90-19-8310					
7102	Salaries-Management	111,001.00	0.00	44,400.52	66,600.48	40%	40%	66,600.48	0.00
7202	Computer Equipment	15,000.00	0.00	660.04	14,339.96	4%	4%	0.00	14,339.96
7401	Office-General	4,000.00	0.00	403.77	3,596.23	10%	10%	3,596.23	0.00
7405	Office-Printing	3,296.00	3,096.00	0.00	3,296.00	94%	0%	3,096.00	200.00
7406	Office-Postage	1,750.00	1,299.00	17.71	1,732.29	75%	1%	1,732.29	0.00
7407	Office-Fees/Permits	3,309.00	0.00	931.00	2,378.00	28%	28%	2,378.00	0.00
7408	Office-Telephones	6,840.00	2,908.33	2,168.22	4,671.78	74%	32%	4,671.78	0.00
7410	Employees-Travel	855.00	0.00	398.00	457.00	47%	47%	457.00	0.00
7411	Employees-Training/Devel.	300.00	0.00	571.00	(271.00)	190%	190%	0.00	(271.00)
7435	Rent/Lease-Equipment	1,560.00	3,040.00	0.00	1,560.00	195%	0%	3,040.00	(1,480.00)
7460	Contracted Services-Legal	9,000.00	0.00	1,671.25	7,328.75	19%	19%	7,328.75	0.00
7461	Contract Ser-Engineering	88,866.00	53,097.30	18,148.20	70,717.80	80%	20%	70,717.80	0.00
7463	Contract Ser-Accounting	7,500.00	0.00	3,825.00	3,675.00	51%	51%	3,675.00	0.00
7803	Social Security Tax	6,882.00	0.00	2,920.04	3,961.96	42%	42%	3,961.96	0.00
7803.M	Medicare Tax	1,610.00	0.00	682.91	927.09	42%	42%	927.09	0.00
7805	Life Insurance	1.00	0.00	0.11	0.89	11%	11%	0.89	0.00
TOTAL		**261,770.00**	**63,440.63**	**76,797.77**	**184,972.23**	**54%**	**29%**	**172,183.27**	**12,788.96**
				90-19-8320					
7107	Sal-UFOPJtWat	374,756.00	0.00	130,577.60	244,178.40	35%	35%	224,178.40	20,000.00
7117	Overtime-UFOP	16,423.00	0.00	9,544.62	6,878.38	58%	58%	10,000.00	(3,121.62)
7140	Allowances-Meals	400.00	0.00	56.00	344.00	14%	14%	344.00	0.00
7166	Reimburse-Health Ins.	4,000.00	0.00	0.00	4,000.00	0%	0%	4,000.00	0.00
7177	AccumPay - Compensatory	0.00	0.00	2,084.44	(2,084.44)			(2,084.44)	0.00
7178	Accumulated Pay-Sick	0.00	0.00	10,371.36	(10,371.36)			(10,371.36)	0.00
7179	Accumulated Pay-Vacation	0.00	0.00	6,874.56	(6,874.56)			(6,874.56)	0.00
7215	Water Equipment	27,000.00	2,780.16	0.00	27,000.00	10%	0%	27,000.00	0.00
7217	Building Equipment	30,000.00	0.00	363.59	29,636.41	1%	1%	29,636.41	0.00
7410	Employees-Travel	100.00	0.00	65.10	34.90	65%	65%	34.90	0.00
7411	Employees-Training/Devel.	4,600.00	0.00	305.00	4,295.00	7%	7%	4,295.00	0.00
7412	Employees-Wearing Apparel	2,700.00	0.00	809.28	1,890.72	30%	30%	1,890.72	0.00
7420	Mat & Supplies-Buildings	10,000.00	0.00	1.70	9,998.30	0%	0%	9,998.30	0.00
7423	Mat & Supplies-General	40,000.00	0.00	8,868.81	31,131.19	22%	22%	31,131.19	0.00
7424	Mat & Supplies-Vehicles	2,000.00	0.00	809.04	1,190.96	40%	40%	1,190.96	0.00
7426	Mat & Supplies-Water	0.00	0.00	12.98	(12.98)			(12.98)	0.00
7434	Rent/Lease-Uniforms	8,300.00	6,520.00	1,580.00	6,720.00	98%	19%	6,720.00	0.00
7435	Rent/Lease-Equipment	3,000.00	0.00	0.00	3,000.00	0%	0%	3,000.00	0.00
7440	Repair/Maint-Buildings	32,000.00	0.00	1,598.12	30,401.88	5%	5%	30,401.88	0.00

Poughkeepsies' Water Treatment Facility Operating Budget Status

May 31, 2013

41% Expended

Account Number	Description	Amended Budget	Encumbrances	Expenses	Remaining Balance	Percent Dedicated	Percent Expended	Remaining Expenses	Projected Balance
7443	Repair/Maint-Equipment	91,000.00	8,127.00	45,413.58	45,586.42	59%	50%	92,586.42	(47,000.00)
7444	Repair/Maint-Vehicles	10,000.00	0.00	2,216.96	7,783.04	22%	22%	7,783.04	0.00
7446	Repair/Maint-WaterSystems	71,000.00	2,670.00	9,390.55	61,609.45	17%	13%	51,609.45	10,000.00
7448	Repair/Maint-Gasoline	10,000.00	0.00	1,425.98	8,574.02	14%	14%	8,574.02	0.00
7449	Rpr/Maint-ServiceContract	54,756.00	11,323.79	32,824.77	21,931.23	81%	60%	21,931.23	0.00
7468	Contract Ser-Refuse Disp.	5,200.00	3,378.81	1,121.19	4,078.81	87%	22%	4,078.81	0.00
7469	Contract Ser-Other	53,000.00	7,050.00	361.00	52,639.00	14%	1%	52,639.00	0.00
7470	Utilities-Electric-Power	525,000.00	355,440.89	169,559.11	355,440.89	100%	32%	460,440.89	(105,000.00)
7477	Utilities-Fuel Oil/Gas	50,000.00	9,620.45	9,293.28	40,706.72	38%	19%	40,706.72	0.00
7479	Refuse Disposal	500.00	0.00	0.00	500.00	0%	0%	500.00	0.00
7801	State Retirement	0.00	0.00	0.00	0.00			0.00	0.00
7803	Social Security Tax	24,526.00	0.00	10,595.77	13,930.23	43%	43%	13,930.23	0.00
7803.M	Medicare Tax	5,736.00	0.00	2,478.04	3,257.96	43%	43%	3,257.96	0.00
7805	Life Insurance	0.00	0.00	0.00	0.00			0.00	0.00
7807	Disability Insurance	0.00	0.00	0.00	0.00			0.00	0.00
7808	Health Insurance	0.00	0.00	0.00	0.00			0.00	0.00
TOTAL		**1,455,997.00**	**406,911.10**	**458,602.43**	**997,394.57**	**59%**	**31%**	**1,122,516.19**	**(125,121.62)**
			90-19-8330						
7107	Sal-UFOPJtWat	463,247.00	0.00	161,745.48	301,501.52	35%	35%	443,247.00	20,000.00
7117	Overtime-UFOP	100,000.00	0.00	46,049.61	53,950.39	46%	46%	53,950.39	0.00
7140	Allowances-Meals	1,152.00	0.00	136.00	1,016.00	12%	12%	1,016.00	0.00
7166	Reimburse-Health Ins.	4,000.00	0.00	0.00	4,000.00	0%	0%	4,000.00	0.00
7177	AccumPay - Compensatory	0.00	0.00	430.25	(430.25)			0.00	(430.25)
7178	Accumulated Pay-Sick	0.00	0.00	1,975.37	(1,975.37)			0.00	(1,975.37)
7179	Accumulated Pay-Vacation	0.00	0.00	6,660.91	(6,660.91)			0.00	(6,660.91)
7215	Water Equipment	25,900.00	0.00	0.00	25,900.00	0%	0%	25,900.00	0.00
7410	Employees-Travel	425.00	0.00	0.00	425.00	0%	0%	425.00	0.00
7411	Employees-Training/Devel.	1,500.00	0.00	772.95	727.05	52%	52%	727.05	0.00
7412	Employees-Wearing Apparel	1,800.00	0.00	0.00	1,800.00	0%	0%	1,800.00	0.00
7426	Mat & Supplies-Water	14,542.00	0.00	1,032.65	13,509.35	7%	7%	13,509.35	0.00
7428	Mat & Supplies-Chemicals	420,000.00	408,754.33	99,245.67	320,754.33	121%	24%	305,754.33	15,000.00
7443	Repair/Maint-Equipment	30,000.00	28,412.16	1,824.12	28,175.88	101%	6%	28,175.88	0.00
7449	Rpr/Maint-ServiceContract	2,340.00	0.00	0.00	2,340.00	0%	0%	2,340.00	0.00
7469	Contract Ser-Other	46,100.00	3,539.00	1,080.00	45,020.00	10%	2%	45,020.00	0.00
7478	Sludge Disposal	75,000.00	51,321.60	24,523.14	50,476.86	101%	33%	50,476.86	0.00
7482	Lab Analsis & Chemicals	10,000.00	0.00	2,910.20	7,089.80	29%	29%	7,089.80	0.00
7803	Social Security Tax	35,300.00	0.00	14,957.66	20,342.34	42%	42%	20,342.34	0.00
7803.M	Medicare Tax	8,300.00	0.00	3,498.16	4,801.84	42%	42%	4,801.84	0.00

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May 31, 2013

41% Expended

Account Number	Description	Amended Budget	Encumbrances	Expenses	Remaining Balance	Percent Dedicated	Percent Expended	Remaining Expenses	Projected Balance
7805	Life Insurance	0.00	0.00	0.00	0.00			0.00	0.00
7807	Disability Insurance	0.00	0.00	0.00	0.00			0.00	0.00
7808	Health Insurance	0.00	0.00	0.00	0.00			0.00	0.00
TOTAL		**1,239,606.00**	**492,027.09**	**366,842.17**	**872,763.83**	**69%**	**30%**	**1,008,575.84**	**25,933.47**
GRAND TOTAL		**2,957,373.00**	**962,378.82**	**902,242.37**	**2,055,130.63**	**63%**	**31%**	**2,303,275.30**	**(86,399.19)**

Poughkeepsies' Joint Water Board

May 7, 2013
Minutes

Board Members	**Others**
Mayor John Tkazyik	Randy Alstadt, Administrator
Mark Newton	Don Beer, Morris Associates
Paul Herman	Scott Volkman,
Todd Tancredi	Milo Bunyi, City Administrator
Sean Eagleton	Keith Ballard, Town Water
	Jessie Purcell, City Water
	Doreen Tignanelli, Customer
	Raz Farinas, Neighborhood News

1. Approval of April 2, 2013 and April 23, 2013 Minutes

Minutes were approved as written.

2. Public Participation

Doreen Tignanelli stated she is against adding fluoride to the water supply. She stated that there are potential negative effects from fluoride and that she does not want a drug added to the water supply.

3. Plant Status Report

Randy Alstadt reviewed his written report. Randy stated that plant ran well. Randy stated that Matthew Manning started April 1 2013 as Operator and Martin Gibson started April 29, 2013 as Heavy Equipment Operator (Sludge Truck Driver).

4. Operating and Capital Budget Status

Randy Alstadt provided Board 2013 operating budget status. Randy stated that overall we have expended 22% compared to 33% of year expended.

The recommended upgrade which includes ozone was discussed. It was agreed that the Board needs the results of the urea treatment testing prior to the next meeting.

Mayor Tkazyik questioned if centrifuge information is complete. Randy Alstadt recommended capital upgrade be completed as a single project. Todd Tancredi stated he wants to see the centrifuge portion move forward now. Don Beer stated that moving centrifuge forward now may help schedule. Don stated that a Map, Plan and Report is not needed for centrifuge project as Town will pay their portion in cash. Given remainder of work will require Map, Plan and Report and SEQR Don recommended Phased construction.

Mark Newton stated he supports moving forward on centrifuge project now. Mayor Tkazyik moved that Board approve Phase 1 (centrifuges). Todd Tancredi seconded. Board approved 5-0.

Mayor Tkazyik requested Randy Alstadt attend next Council Leadership meeting and be prepared to present to Council at their May 20th. Todd Tancredi requested Randy present to Town Board at their May 15th meeting.

Milo Bunyi stated City will need two resolutions from Council to move forward. Scott Volkman concurred.

5. Results of Chemical and Electric Bids

Randy Alstadt stated that electric bid will increase electric $100,000 this year. Randy stated that he recommended and City purchasing approved a 3-year contract. Mark Newton stated he is not in favor of 3-year contract and proposed 1-year contract be accepted. Mayor Tkazyik and Todd Tancredi agreed with Mark's recommendation. Randy stated he would change commitment if contractor agrees.

Randy stated that combined chemical bid will result in a savings of approximately $14,000.

Mark Newton directed Randy to update 2013 budget to reflect this and other changes for next meeting.

6. Report on Spare Parts for Transmission Main

No discussion as Rich DuPilka, who is leading this work, was absent due to health issues.

7. Old Business

None

8. New Business

Randy Alstadt requested vacation July 10 through July 22. Board approved.

Board set next meeting date to be held July 2nd at 4:30 PM.