Gary E. Beck, Jr.
Building Inspector

THE CITY OF POUGHKEEPSIE
NEW YORK
BUILDING PLANNING & ZONING

62 CIVIC CENTER PLAZA, 2ND FLOOR
POUGHKEEPSIE, NY 12601
Phone: (845) 451-4007 Fax: (845) 451-4006

Fee: $350.00

Code: A2112

ID#:

Case #:

APPLICATION TO THE ZONING BOARD OF APPEALS
CITY OF POUGHKEEPSIE, NEW YORK

REQUEST FOR INTERPRETATION
(TYPE, OR PRINT IN DARK INK)

I. PROPERTY: _____

ZONING DISTRICT:_____

II. PROPERTY OWNERSHIP
Name of Owner: _____
Address: _____
_____

III. APPLICANT INFORMATION
Name of Applicant: _____
Address: _____
_____

Phone#: _____
(If the applicant is not the owner, proof that the owner consents to the application must be provided.)

IV. SUBJECT OF APPEAL

Pursuant to the provisions of Section 19-8.4 of the Zoning Ordinance, this application, relative to the above-referenced property, constitutes an appeal from the decision of the Zoning Administrator, or other City of Poughkeepsie Agent (Name and Title of agent: _____

A copy of this decision, dated _____, must be attached.

V. APPEAL REQUEST
This appeal takes the form of a request for (check one):

1) _____ The meaning of a portion of the text of the Zoning Ordinance, or any condition or requirements specified or made under the provisions of said Ordinance, and whether or not the appellant has complied therewith; or,

2) _____ The exact location of a district boundary shown on the zoning map; or,

3) _____ Approval for a change from one legal nonconforming use to another nonconforming use.

Please fill out the section of this form which corresponds to the above selection. Please also note the list of attachments required for such selection.

VI. MEANING OF A PORTION OF THE TEXT OF THE ZONING ORDINANCE OR OF A CONDITION OR REQUIREMENT SPECIFIED OR MADE UNDER THE PROVISIONS OF THE ORDINANCE, AND WHETHER OR NOT THE APPLICANT HAS COMPLIED THEREWITH.

A) Section: _____

B) Description of circumstances (attach additional sheets as needed):

_____
_____
_____
_____
_____
_____
_____
_____

D) List of attachments

i) Site or plot plan: Eleven (11) copies;

ii) Copy of subject section of the Zoning Ordinance;

iii) Letter or communication which resulted in application to ZBA;

iv) Other attachments deemed pertinent by applicant (please list):

_____
_____
_____

VII. EXACT LOCATION OF DISTRICT BOUNDARY

A) Describe precise location of subject property and the zoning districts involved:

_____
_____
_____
_____

B) List of attachments:

i) Area map illustrating the subject property and involved zoning districts and boundaries – Eleven (11) copies;

ii) Letter or communication which resulted in application to the Zoning Board of Appeals.

iii) Other attachments deemed pertinent by application (please list):

_____
_____
_____

VIII. APPROVAL FOR A CHANGE OF NONCONFORMING USE

A) Existing use: _____

B) Proposed use: _____

C) Comparison of uses illustrating the more restrictive nature of the proposed use (Attach additional sheets as needed):

_____

_____
_____
_____
_____
_____
_____
_____

D) List of attachments:
   i) Site or plot plan: Eleven(11) copies;
   ii) Letter or communication which resulted in application to ZBA.
   iii) Other attachments deemed pertinent by application (please list):
   _____
   _____
   _____

IX. SIGNATURE AND VERIFICATION

Please be advised that no application can be deemed complete unless signed below.

THE APPLICANT HEREBY STATES THAT ALL INFORMATION GIVEN ABOVE IS ACCURATE AS OF THE DATE OF APPLICATION. THE APPLICANT, IF NOT THE OWNER, HEREBY SWEARS THAT THIS APPLICATION IS MADE WITH THE INFORMED KNOWLEDGE AND CONSENT OF THE OWNER.

_____
Signature of Applicant

DATE: _____