Poughkeepsies' Joint Water Board

September 4, 2012
4:30 PM

Poughkeepsies' Water Treatment Facility

Agenda

1. **Approval of August 7, 2012 and August 16, 2012 Minutes**
2. **Public Participation**
3. **Plant Status Report**
4. **Operating Budget Status**
5. **2013 Proposed Capital Budget**
6. **IBM County Agreement**
7. **Old Business**
8. **New Business**

Next meeting: October 2, 2012 4:30 PM?
POUGHKEEPSIES' WATER TREATMENT FACILITY

Poughkeepsies' Joint Water Board

August 16, 2012
Minutes

Board Members	**Others**
Mark Newton	Randy Alstadt, Administrator
Mayor John Tkazyik	Don Beer, Morris Associates
Paul Herman	David Wise, Gellert & Klein
Sean Eagleton	Mike Long, City Administrator
Todd Tancredi (by phone)	Milo Bunyi, City Finance Commissioner
Rich DuPilka	Keith Ballard, Town Water
	Jim Wojtowicz, Town Comptroller
	Al Losee, Employee
	Joseph Marcinelli, Employee
	Doreen Tignanelli, Customer

1. Public Participation

Joseph Marcinelli, Head Maintenance Mechanic and Union President stated he wanted the Board to know he is proud of plant. He stated he understands we are in tough financial times but encouraged Board to keep as close to current conditions as possible. Joseph asked Rich DuPilka as City Engineer and Commissioner of Public Works if he has had issues with Water Plant staff. Rich commented he has had past problems with management. Joseph then commented that staff has to deal with many technical issues including high voltage electric to produce the water and he is proud of their record.

Doreen Tignanelli stated that she would have liked to see budget on line before meeting. Doreen the pointed out that website stated meeting was at 12:30 versus actual time of 12:00 noon. Board should not budget for food at Board meetings. She expressed concern that website needs to be accurate. Doreen then questioned article in paper that Randy Alstadt was quoted there will be a five dollar annual increase in water rates then later on line Mayor Tkazyik was quoted that increase would be thirty dollars over 25 years.

Doreen expressed concern that Board make decisions on accurate information.

2. 2013 Operating Budget

Randy Alstadt provided Board a table that included summary consisting of the following.

Item	Cost
• 2012 budget	$3,866,900
• Alternative #1 which was presented at July meeting and eliminates a Senior Mechanic position.	$4,021,608
• Alternative #2 which includes elimination of Senior Operator and Lab Director position and cuts recommended by budget committee.	$3,808,509
• Alternative #3 retains the Lab Director and eliminates a mechanic position. This alternative includes lab services to the City at projected revenue of $40,000. Randy pointed out this alternative was created after the last budget committee meeting	$3,695,034
• Alternative #4 includes all cuts and position in alternatives #2 and #3 combined.	$3,713,336

Randy Alstadt recommended Alternative #3, which when including City Revenue, is less cost than eliminating the lab and maintains the lab support for City distribution monitoring and plant operation.

Mark Newton questioned what cuts were made to reduce costs. Randy Alstadt responded that trailer, truck and utility vehicle were eliminated at over $125,000. Randy stated he also cut back on chemical pumps and tighten budget in multiple lines. Randy stated that cuts were made to ease into loss of Village of Wappingers Falls sale with understanding that maintenance costs would increase and that purchases would be needed in future. Randy stated that it might be possible to include trailers in Centrifuge upgrade project.

Mike Long questioned how elimination of lab will affect the City. Rich DuPilka stated that City is in process of developing a plan that will include services from another lab.

Mayo Tkazyik stated that City supports Alternative #2 as recommended by committee.

Sean Eagleton asked if EPA or other organizations have a formula to determine proper staffing plan. Rich DuPilka stated that he is not aware of any such formula but has been told that private firms would propose 9 to 12 employees.

Todd Tancredi stated he checked with Don Beer, Water Board Engineer. Todd

stated that Don could not find a formula.

Randy Alstadt stated that the best way to determine if a plant is run well is the total cost per 1,000 gallons produced. Randy stated that our water is produced for close to $1.00/1,000 gallons which throughout the industry is very good.

Mike Long stated key is to close gap caused by loss of Village of Wappingers Falls.

Paul Herman stated the key is to sell more water. Mayor Tkazyik stated he and Supervisor Tancredi are going to other communities to encourage water sales.

Paul Herman questioned whether there would be cost savings by eliminating processing or hauling of sludge. Randy Alstadt replied that the committee determined current process is cost effective, however, he is developing a bid package to investigate options which he expects to get out in August.

Mayor Tkazyik stated that County is redistributing sales tax to municipalities. Mayor Tkazyik stated City will lose $1.7 million. Todd Tancredi stated Town loss will be $400,000. Mayor Tkazyik stated the sales tax loss is huge to City.

Rich DuPilka stated that he is concerned that Alternative #3 was not considered by committee and as such should not be considered. Rich stated that he considers his time spent with committee was a waste of time. Randy Alstadt stated he produced the Alternative #3 as an attempt to reduce costs at facility and maintain maximum service.

Mark Newton stated that committee structure is good but in the end he expects the Water Plant Administrator to provide the recommended budget to board.

Mayor Tkazyik motioned that Alternative #2 be approved. Rich DuPilka seconded. Motion was approve 5 to 1 with Mark Newton voting no.

3. Next Board Meeting Date and Time

Board set next regular scheduled meeting will be September 4, 2012 at 4:30 PM.

PWTF Proposed Capital Budget 2013-2019
Based upon 3-percent inflation

Item	Total, 2012	2013	2014	2015	2016	2017	2018	2019	Total
Centrifuge Replacement Program									
Design	$ 271,500	$ 288,333							$ 288,333
Construction	$ 1,810,000	$ 480,555	$ 1,485,105						$ 1,965,660
Startup	$ 36,200		$ 39,603						$ 39,603
pH Adjustment									
Design	$ 29,070	$ 30,872							$ 30,872
Construction	$ 190,000	$ 100,890	$ 103,930						$ 204,820
Alum Storage and Feed System									
Design	$ 222,000			$ 291,081					$ 291,081
Storage and Feed System	$ 1,480,000			$ 859,880	$ 859,880				$ 1,719,760
Pipelines	$ 190,000			$ 220,780					$ 220,780
Ozone Contactor and Feed System									
Design	$ 1,479,000					$ 885,182	$ 912,543		$ 1,797,725
Pilot Testing	$ 300,000					$ 359,100	$ -		$ 359,100
Construction	$ 9,860,000						$ 3,041,810	$ 9,399,045	$ 12,440,855
Pipelines	$ 450,000							$ 428,963	$ 428,963
Startup	$ 197,200							$ 250,641	$ 250,641
Total	**$ 16,514,970**	**$ 900,650**	**$ 1,628,638**	**$ 1,371,741**	**$ 859,880**	**$ 1,244,282**	**$ 3,954,353**	**$ 10,078,649**	**$ 20,038,192**